

Nevada-Utah Conference Sports Ministry

**2019 RISING TO THE TOP YOUTH BASKETBALL LEAGUE**

**VOLUNTEER JOB DESCRIPTION  
AREA BASKETBALL COMMISSIONER**

**PURPOSE:** Provide leadership, administration, decision-making, conflict resolution, and organization to provide a fun, safe, and well-organized basketball league where youth learn sportsmanship, skills development, teamwork, responsibility, and most importantly, about Christ.

**QUALIFICATIONS:**

- Model and teach Christian values and Christ-like behavior;
- Be fingerprinted and undergo a criminal background check by **July 31, 2019**;
- Be a member of the Seventh-day Adventist Church in good and regular standing;
- Be at least 21-years old;
- Be alcohol and drug-free;
- Have a desire to work with and be a positive influence for children, youth, and young adults;
- Possess enthusiasm, patience, organizational skills, diplomacy, effective communication skills, maturity, dependability, and responsibility;
- Be available and attend games, practices, and meetings; and
- Remember that we are mentoring youth, and that the game is for children and not for adults.

**PRIMARY RESPONSIBILITIES:**

Provide administration and organization for your area

- Create a positive, sportsmanlike attitude for all players and coaches under your area / jurisdiction;

- Communicate with and conduct regular meetings to share pertinent information with coaches;
- Manage the league by keeping track of scores, standings and schedules;
- Along with coaches, secure gym(s) for games;
- Schedule referees, game clock operators, and other necessary personnel;
- Recruit volunteers to assist where needed and ensure each volunteer completes criminal background checks;
- Be reliable and arrive before the start of each game;
- Name one All-Star coach for each Division in your area;
- Help plan the tournament, worship service, and awards ceremony;
- Be present at the end of season tournament to hand out trophies.

Enforce policies which apply to matters both on and off the field

- Be well versed in basketball rules and league policies;
- Make sure players meet age eligibility requirements and that coaches have the appropriate qualifications and backgrounds;
- Provide coaches with league policies and rules;
- Ensure age appropriate basketball and play time rules are enforced;
- Address any issues that arise during the game and rule according to the league policies;
- Report all disciplinary issues to the Lead Commissioner within 24 hours; and
- Complete and email an incident report for any injuries to the Lead Commissioner and Youth Director within 24 hours;

