



NEVADA - UTAH CONFERENCE  
OF SEVENTH-DAY ADVENTISTS

### STATEMENT OF CONFIDENTIALITY

I, \_\_\_\_\_ hereby acknowledge, as an employee of the Nevada-Utah Conference of Seventh-day Adventists, I understand that all information to which I have access in relation to specific individuals and situations, including but not limited to the identities of recipients or applicants for services and/or employment, social background information pertaining to specific individuals or families, budgetary items, tuition and/or other methods of financial support, discussion items and voted actions are to be held in the strictest confidence and may not be released or discussed for *any* purpose not specifically authorized by the Nevada-Utah Conference. I also understand that even after the termination of my employment, I am to maintain confidentiality of all information previously entrusted to me.

I further understand that any such breach of confidentiality may be a violation of law and may be a liability to the facility and the local conference.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date